**ORANGUTAN SSP RESEARCH REQUEST APPLICATION**

Principal Investigator: Title:

Complete Mailing Address:

Telephone: FAX: e-mail:

### If Student, year in school: Degree program:

Major field of study: Faculty advisor:

Project Title:

***Please review the following carefully to ensure that your application is complete when submitted.***

* Your research request will be reviewed by the Orangutan SSP Steering Committee and Advisors. Your application will be judged on **Project Significance, Application Content, Study/Project Design, Study/ Project Logistics,** and **relevance to the orangutan SSP program**. The reviewers will recommend **Acceptance, Acceptance with Changes, Revision and Resubmission,** or **Rejection** of the application. The SSP Coordinator will notify you in writing of the reviewers’ majority decision 6-8 after weeks of receipt of your completed application.
* Please attach a concise description of your project (**3 pages or fewer**) in standard format (including an overview of the research, specific aims of the project, methodology, significance of the project, and selected references). A statement of assurance of proper procedures for the handling and disposal of biomaterials ***must*** be included, as well as information on conditions that disqualify materials (e.g., contamination with milk). Please state how you plan to acknowledge cooperating institutions and the Orangutan SSP. Please attach a current curriculum vitae for the Principal Investigator.
* If your proposal includes a request for biomaterials, you ***must*** include ***specific*** instructions on:
* **minimum number of samples required**, and **projected timeline** of the project. You must notify the SSP Chair in writing when the minimum number of samples has been received, or renew your request annually. Biomaterials requests will be considered **INACTIVE** after (a) the minimum number of samples has been received, or (b) the request has been active for one year after date of acceptance without a request for renewal.
* **shipping instructions**, including detailed **packing and sealing requirements**, **method of shipment, complete mailing address** to which samples must be sent**,** and **your account number** if overnight or two-day shipping is requested. State clearly whether or not you require **prior notification** for shipments. Please provide this information under a separate, clearly-marked heading, “**Shipping Instructions**.” You are responsible for all costs associated with the packaging and shipping of samples.
* You are responsible for the acquisition of all necessary **permits and/or licenses** as may be required for the receipt and/or handling of biological materials, and for compliance, as necessary, with all provisions of federal, state and local law(s) pertaining to wildlife and endangered species.
* **There may be zoonotic hazards associated with handling biological materials. The applicant hereby releases and holds harmless the Association of Zoos and Aquariums (AZA) and its Orangutan Species Survival Plan (SSP) program and participating institutions, from any and all claims, demands, actions and causes of action whatsoever on account of any loss, damage or injury to persons or property arising out of or in connection with any aspect of the applicant’s request for biological materials and the transfer of, use of or exposure to zoonotic materials or on account of any other loss, damage or injury resulting from all delays, substitutions or changes in such transfer deemed necessary or appropriate by any cooperating institutions.**

***I have read and fully understand and agree to the terms and conditions of the transfer of biological materials as presented above.***

Signature and Date

If Student, signature of Faculty Advisor

Return all requested materials to: Lori Perkins, Orangutan SSP Chair

Animals, Science & Environment, Walt Disney Parks and Resorts,

PO Box 10000, Lake Buena Vista, FL 32830

Lori.A.Perkins@disney.com